

Privacy Notice

Southcourt Baptist Church Privacy Notice for collecting contact information from church attendees.

This privacy notice is an addendum to Southcourt Baptist Church's main privacy statement. The Charity Trustees of Southcourt Baptist Church as Data Controller can be contacted by ringing 01296 480080 or emailing liz@southcourt.org

We are collecting your name and contact details in order to fulfil our responsibility to provide a safe environment in which those attending Southcourt Baptist Church can pray and worship during this COVID-19 recovery phase. We will only use this information to contact you in the event that we believe you may have come into contact with a suspected case of COVID-19 at Southcourt Baptist Church and it may be necessary to share your details with NHS Test and Trace if they are requested for contact tracing and the investigation of local outbreaks.

Your name and contact details will temporarily be securely stored within a password protected church google account and accessed only by the church trustees and church staff. They will be retained for a period of 21 days in line with government guidance and then disposed of within the following 7 days.

Please inform Southcourt Baptist Church as soon as possible if you test positive for coronavirus or develop any of the following COVID-19 symptoms:

- A high temperature
- A new, continuous cough
- A loss or change to your sense of smell or taste

Data Protection legislation allows us to process this information as we regard it as being in the church's legitimate interest. The Information Commissioner's Office has published guidance on data handling during the pandemic. Please see www.ico.org.uk/coronavirus.