

# ***Gift Aid Declaration***

***Please fill in the details below or ask for a more detailed form from [sbcfinance@southcourt.org](mailto:sbcfinance@southcourt.org) if you need more information.***

***I,.....  
(insert forenames and surname in full)***

***of.....***

***.....  
(insert address)***

***Postcode.....***

***declare that all donations I make on or after the date of this declaration to Southcourt Baptist Church (charity number 287821) should be treated as Gift Aid Donations.***

***Signed.....***

***Date.....***

# *Gift Aid Declaration*

*Please note that your information will only be used to calculate the amount of gift aid that we can claim back from HMRC. You can choose not to be on the Gift Aid list at any time. Please email [SBCFinance@southcourt.org](mailto:SBCFinance@southcourt.org) whenever this might be the case or if you are no longer in a position (do not earn enough) for us to claim gift aid on your behalf.*

*Under Data Protection legislation the church Charity Trustees of Southcourt Baptist Church are the Data Controller and the Church Operations Manager is our Data Protection Officer. We are collecting this information to enable the church to keep in touch with you with respect to your donations to SBC and your gift aid status. Data Protection legislation allows us to process this information as we regard it as being in the church's legitimate interest.*

*Your name and contact details will be entered into our gift aid spreadsheet which is held within a password protected church Google account and accessed only by Finance team. Your contact details will be removed from the database once you are no longer a gift aider of the church or you ask us to remove your details in writing at any time.*